School Closings (Weather and Other Delays) Frequently Asked Questions

What is the *School Closings (Weather and Other Delays)* application?
The *School Closings (Weather and Other Delays)* application is an **optional** tool for public K-12 school administrators or their designated staff to enter and control information via the Internet about temporary school closings and delays (such as those due to inclement weather). The public (parents, teachers, media, etc.) also can access this information via the Internet.

Does this new system replace the LEIN system operated by the Michigan State Police?
For public K-12 schools, the *School Closings* application replaces the Law Enforcement Information Network (LEIN) for reporting temporary school closings and delays. The new application is now managed by the Center for Educational Performance and Information (CEPI) (www.michigan.gov/cepi). In place of the LEIN, all colleges/universities and non-public schools should contact their local media directly with any temporary school closings.

Where can I find the *School Closings* application?
The *School Closings* application is part of the redesigned School Code Master (SCM), the state's repository for official data about schools and other educational facilities. It can be accessed at www.michigan.gov/scm.

Who enters and controls the information for the *School Closings* application?
The public K-12 district superintendent or Chief Information Officer and the district's authorized user(s) of the School Code Master must decide who is responsible for entering this information. S/he must sign a SCM Security Agreement, if s/he has not already done so, and have it processed according to the instructions. For more information about security agreements for the SCM or the *School Closings* application, please visit http://www.michigan.gov/cepi/0,1607,7-113-986_10485---,00.html.

Who is the authorized user of the School Code Master in my district?
To find out your public K-12 district's authorized user(s) for the SCM, contact the MDE/CEPI-Help Desk at Help-Desk@michigan.gov or 517-335-0505. You will need to provide your district number and request the name of the authorized SCM user(s).

Where do I find instructions for entering information into the *School Closings* application?
Public K-12 school authorized personnel should go to http://www.michigan.gov/cepi/0,1607,7-113-986_10485---,00.html. In the yellow box you will find a SCM User's Guide (Authorized Users). This guide includes instructions for the *School Closings* application.

Does the new *School Closings* application automatically notify media (local TV/radio) of school closings or delays?
No, it does not. Once the public K-12 superintendent or authorized user updates the system, media can easily access the information under the *School Closings* application to determine if a school or district is temporarily closed. However, CEPI recommends that districts continue to contact local media, as well as using the new system, to inform the public about temporary school closings and delays. All colleges/universities and non-public schools should contact their local media directly with any temporary school closings.

Who can access school closings or delay information from the Web site?
This information can be accessed by anyone with Internet service at www.michigan.gov/scm.